

PILLING PARISH COUNCIL

MINUTES OF PILLING PARISH COUNCIL MEETING

**HELD ON WEDNESDAY
9th April 2025 at 7pm**



Present:

Pilling Parish Councillors;

*Neil Cookson, Chairman
Graham Curwen, Vice Chairman,
Elizabeth Cookson,
Judy Judkins
Steve Phillpotts,
Alf Whiteside,
Dave Ponton
Paul McWhirter
Sarah Collinge
John Savage
Julia Brewer, Clerk to the Parish Council*

5607 APOLOGIES FOR ABSENCE

Apologies were received from Wyre Councillor Adam and Lancashire County Council Councillor Matthew Salter..

5608 DECLARATION ON INTERESTS

Cllr. G. Curwen, Cllr. P. McWhirter and Cllr. J. Savage declared their interests as members of Pilling Village Hall Committee.

5509 MINUTES OF THE PREVIOUS MEETING

Resolved: The minutes of the meeting held on 12th March 2025 having been circulated, were agreed and signed by the Chairman as a true record.

5610 PUBLIC PARTICIPATION

A written report was received from Wyre Cllr Adam Leigh:

Planning

I undertook a site visit to Rushside stables to gain further information regarding the site location and the proximity of the potential stables to the barn. I have spoken with planning and will provide an update in due course as to when it will be heard at committee and have asked for an initial opinion.

Location: Mayfield House New Lane Eagland Hill Pilling Preston

Proposal: Proposed erection of mixed agricultural and domestic storage building, following
demolition of existing storage building.

Application Number: 24/00525/FUL

Appeal Reference: APP/U2370/W/25/3361839

The above decision by Wyre has been appealed to the planning inspectorate.

Speeding

LCC have agreed to install temporary signage in the 20mph section of Carr Lane between April and June and the signs will be reinstalled between October, and December 2025 advising people to be aware of their speed to try and maximise the effect of the message. The location also meets the criteria for a Spld camera which will be deployed in due course.

Smallwood Hey - speed checks were carried out and no clear speeding issues were found at that time.

Resolved: The Parish Council meeting and Standing Orders were resumed.

5611 CLERK'S REPORT

Resolved: The Clerk's Report was received.

5612 PARISH COUNCIL POLICIES

- **Health & Safety Policy**

Councillors reviewed and accepted the revised Health & Safety Policy but acknowledged that, as part of this review, policies for Working from Home and a DSE Assessment would need to be carried out.

Resolved: To accept the revised policy pending completion of a DSE Assessment and development of Working from Home Policy.

- **Data Protection Policy**

Resolved: Councillors accepted the updated policy.

5612 COMPLAINTS POLICY

The Clerk had circulated a draft policy outlining the procedure for dealing with complaints.

Resolved: Councillors reviewed and agreed the policy for publication on the Parish Council website.

5613 USE OF IT, SOCIAL MEDIA & EMAIL COMMUNICATIONS POLICY

The Clerk had circulated a draft policy on the use of social media and email communications and highlighted the need for councillors to be mindful of using their official council email address when addressing parish council business.

Resolved: The Parish Council noted and agreed the policy.

5614 RISK ASSESSMENT POLICY

The Clerk had circulated updated copies of the Risk Assessment Policy and accompanying Risk Assessment Register as part of the requirement for internal audit.

Resolved: Councillors received and agreed the revised Risk Assessment policy.

5615 INTERNAL AUDIT

The Clerk had circulated the report from the last internal audit and subsequent response to the points raised for the information of the Parish Councillors.

Resolved: The Parish Council received and acknowledged the response to the previous year's audit.

5616 CASH FLOW AND INVESTMENT STRATEGY

The Clerk had circulated a draft policy documenting the proposed cash flow and investment strategy for the Council as part of the response to recommendations from the previous year's internal audit, which would entail the closing of the Furness Building Account and the subsequent opening of a 6 month Fixed Term Deposit Account with Unity Bank.

Although Cllr Collinge reiterated that she felt that the Council should not be holding vast reserves and that the money should be spent by the parish, it was also acknowledged that the Parish Council had a duty to safeguard the money which had been ringfenced for certain developments, as well as maximise the use of investments.

Resolved: The Parish Council agreed the proposed Cash Flow and Investment Strategy and Cllr S Collinge agreed to undertake a survey to ascertain what the parishioners might want the money spending on.

5616 REPORT FROM PLANNING COMMITTEE**Planning Applications for Consultation**

Application Number: 25/00260/FUL

Proposal: Proposed erection of 1.no two-storey side extension, 1.no single storey side extension and 1.no detached garage with first floor office space.

Location: Rose Cottage Fluke Hall Lane Pilling Preston

Resolved: The Planning Committee have no objections in principle to this development but would reiterate the concerns regarding the PROW, and seek to ensure that this is taken into account whilst building work was being undertaken.

Application Number: 25/00276/FUL

Proposal: Single storey rear extension

Location: Meadows Edge Moss House Lane Pilling

Resolved: The Planning Committee have no objections to this proposal.

Notification of Appeal:

Application Number: 24/00525/FUL

Proposal: Proposed erection of mixed agricultural and domestic storage building, following demolition of existing storage building.

Location: Mayfield House New Lane Eagland Hill Pilling Preston

Appeal Reference: APP/U2370/W/25/3361839

Appeal Start Date: 26.03.2025

Resolved: The Planning Committee noted the appeal and agreed with the decision made by Wyre.

Planning applications approved:

Proposed single-storey rear extension

Afton Smallwood Hey Road Pilling Preston Lancashire PR3 6HJ

Ref. No: 25/00016/FUL | Received: Tue 07 Jan 2025 | Validated: Thu 09 Jan 2025 | Status: Application Permitted

Installation of ancillary solar array for existing lodge park

Woodlands Country Park Skitham Lane Pilling Preston Lancashire PR3 6DJ

Ref. No: 24/00860/FUL | Received: Fri 11 Oct 2024 | Validated: Thu 24 Oct 2024 | Status: Application Permitted

Change of use of agricultural land to residential use (garden) and proposed single storey garage and store, ancillary to the main house

Millview Barn Village Farm School Lane Pilling Preston Lancashire PR3 6HB

Ref. No: 24/00946/FUL | Received: Thu 07 Nov 2024 | Validated: Wed 27 Nov 2024 | Status: Application Permitted

Planning applications refused:

Building with stables for 10 horses and ancillary storage, access track and hardstanding

Land To The West Of Fluke Hall Lane Pilling Lancashire

Ref. No: 23/01003/FUL | Received: Tue 17 Oct 2023 | Validated: Wed 29 Nov 2023 | Status: Application Refused

Resolved: The Parish Council received the report from the Planning Committee and acknowledged the decisions taken.

5617 FINANCE

Income:

St. John's Church	£ 25.00	Grounds Maintenance
Pilling Village Hall	£ 340.00	Monthly Loan Repayment
Zurich Insurance	£ 220.78	Insurance claim
Myerscough College	£ 85.00	Refund of payment for Pesticides Training (S Raby).

Councillors are asked to resolve the following **Payments**:

Payee		Reason
HMRC	£ 746.88	PAYE/ NI
Stakepool Stores	£ 360.00	Xmas Trees
PG Whiteside	£ 261.60	Hedge cutting (Parish Maintenance)
Wyre Building Supplies	£ 6.00	Bungee Cord Set (Parish Maintenance)
Houghtons	£ 108.04	Diesel
S2S Enterprises	£ 150.00	Quarterly Rental for storage container
Pilling Village Hall	£ 35.00	Room booking (Community Action)

DFX Systems	£ 60.00	IT Services (Community Action)
One Stop	£ 2.50	Stationery
Post Office	£ 21.25	Stamps
Focus Magazine	£ 60.00	Notice Annual Parish Meeting
	£ 1811.67	

Standing Orders/Direct Debits

1. Staff costs for March*	£ 4462.15
2. Easy-Web-Sites	£ 66.00
3. Pilling Village Hall rental	£100.00
4. Towers and Gornall	£ 68.40
5. EE	£ 40.56

**inclusive of PAYE/NIC contributions.*

Bank Reconciliation to 31st March 2025**See information.**

Unity Trust Bank £ 8,537.47

Furness Building Society £ 84,488.51

Redwood Business Savings £ 1,000.00

Resolved: Councillors accepted bank reconciliation and budget monitoring to 31st March 2025.

5618 VERBAL REPORTS FOR INFORMATION

- **Chairman's Report**
- **VE Day Celebrations**

Cllr E Cookson updated the meeting regarding arrangements for the VE Day Celebrations and requested the Clerk to produce flyers for the event. She also requested raffle prizes from each of the councillor for the raffle.

Pilling in Bloom/Pilling Community Action

Cllr Judkins reported that there were two further digital drop-in sessions to be held on 17th April and 22nd May after which she was proposing to stand down and requested whether any of the other councillors could pick this up and continue the sessions which were proving beneficial to individuals.

She also agreed to ask AgeUK if they could do a session on 'scamming' for the last session on 22nd May.

- **Pilling Village Hall**

Cllr McWhirter reported that following the installation of the new playground equipment the Village Hall were hosting an Open Day event on 3rd May.

Our Future Coast Working Group/Flooding Issues

Cllr Whiteside reported that the next meeting was due to take place at the end of May.

- **Create Homes/St Williamsgate**

Cllr Ponton reported that letters had been had delivered to Create Homes and copies sent to Wyre Council, residents of St Williamsgate, and Cat Smith, MP.

5606 ANY OTHER BUSINESS

There being no further business the Chairman closed the meeting at 8.50pm.

Chairman

Date

DRAFT